

RISK ASSESSMENT FORM: Safety in Action Week 2019

Date: June 2019 Assessed by: Alan Le Pavoux,

Location/ Scenario: Water Safety (Nash Building)

No	Activity/Plant/ Materials	Hazard	Persons in Danger	Existing Controls	Severity 1 2 3 4 5	Likelihood 1 2 3 4 5	Initial Rating	Additional Control measures	Final Rating	Review Date
1	Collect first group at meeting point & return last group to meeting point at the end of session.	Children getting lost, knocked down, trips and falls	Children, teachers, helpers	N/A	2	2	2	Traffic control as children cross the car park to and from Nash Building, escort the group	1	Daily after each session July 2019
2	Equipment	Slips, Trips and Falls	Children, Staff Teachers/ Helpers	Equipment tidied away after each session. Cables taped.	1	2	2		2	Daily after each session July 2019
3	Fire	Panic, confusion	Children, Staff Teachers/ Helpers	All staff and helpers briefed on evacuation procedure for the area. PAT and fixed wire testing in place and certificates available. no smoking on site.	5	1	5		5	Daily after each session July 2019
4	Rescue boards	Cuts and abrasion	Staff and children	All equipment checked and logged at the beginning and end of day for damage	1	1	1		1	Daily after each session July 2019
5	Electrical equipment	electrocution	staff	PAT and fixed wire testing.	5	1	5		5	Daily after each session July 2019
6	Contamination from dust	Skin, eye irritation	All attending	Sweep floor and provide towels to sit on, towels/ Floor mats	1	2	2	Floor Mats provided	1	Daily after each session July 2019

Risk Rating Formula: Severity x Likelihood

Severity : 5 = Fatality
4 = Major Injury or illness
3 = "3 day" injury/illness
2 = Minor injury/illness
1 = First Aid injury/illness

Likelihood : 5 = Almost Certain
4 = Very Likely
3 = Likely
2 = Unlikely
1 = Very unlikely