

RISK ASSESSMENT FORM: Safety in Action Week 2021

Date: June 2021

Assessed by: Martin Preisig

Location/ Scenario: Play Safety (Nash Building)

No	Activity/Plant/ Materials	Hazard	Persons in Danger	Existing Controls	Severity 1 2 3 4 5	Likelihood 1 2 3 4 5	Initial Rating	Additional Control measures	Final Rating	Review Date
1	Collect first group at meeting point & return last group to meeting point at the end of session.	Children getting lost, knocked down, trips and falls	Children, teachers, helpers	N/A	2	2	4	Traffic control as children cross the car park to and from Nash building, escort the group	1	Daily after the event July 2021
2	Equipment	Slips, Trips and falls	Children Staff Parent helpers Teachers	All equipment kept in designated areas Artificial grass Area screened by 2x banners and info boards	1	2	2		2	Daily after the event. July 2021
3	Trampoline	Falls	Staff	CAP staff member only allowed on trampoline only	1	2	2	CAPJ staff member to stand in front of trampoline net door	2	Daily after the event July 2021
4	Scooter	Falls	Children	Firm instructions to children about not using scooters and they are just for demonstration Other props	1	2	2	Removal of scooters from children who attempt to ride scooters	2	Daily after this event July 2021

Risk Rating Formula: Severity x Likelihood

Severity: 5 = Fatality
4 = Major Injury or illness
3 = "3 day" injury/illness
2 = Minor injury/illness
1 = First Aid injury/illness

Likelihood: 5 = Almost Certain
4 = Very Likely
3 = Likely
2 = Unlikely
1 = Very unlikely