

# RISK ASSESSMENT FORM: Safety in Action Week 2022

Date: June 2022      Assessed by: Martin Preisig

Location/ Scenario: Road Safety  
(Technology Centre)

No	Activity/Plant/ Materials	Hazard	Persons in Danger	Existing Controls	Severity 1 2 3 4 5	Likelihood 1 2 3 4 5	Initial Rating	Additional Control measures	Final Rating	Review Date
1	Collect first group at meeting point & return last group to meeting point at the end of session.	Children getting lost, knocked down, trips and falls	Children, teachers, helpers	N/A	2	2	4	Traffic control as children cross the road, escort the group	1	End of each day July 2022
2	Enter class	Trap fingers in door	Children	N/A	1	1	1	Hold open door	1	End of each day July 2022
3	In class	Trip over cables	Children/adults	N/A	1	1	1	Tape wires and warn – Guide visitors in small groups to area with no wires	1	End of each day July 2022
4	In class	Trips falls over tables chairs	Children	N/A	1	2	2	Move tables chairs out of the way. Visitors escorted in small groups away from any hazards	1	End of each day July 2022
5	In class	Jostle and push each other	Children	N/A	1	2	2	Supervision	1	End of each day July 2022
6	Need to leave class to go to the toilet	Getting lost, falls, trap fingers in door	Children	N/A	1	1	1	Teacher/parent to escort	1	End of each day July 2022
7	Leave class	Trap fingers in door	Children	N/A	1	1	1	Hold open door	1	End of each day July 2022
8	Leave class	Getting lost	Children	N/A	1	2	2	Escort children to next venue if no teacher present to supervise	1	End of each day July 2022

**Risk Rating Formula: Severity x Likelihood**

**Severity : 5 = Fatality**

**4 = Major Injury or illness**

**3 = "3 day" injury/illness**

**2 = Minor injury/illness**

**1 = First Aid injury/illness**

**Likelihood : 5 = Almost Certain**

**4 = Very Likely**

**3 = Likely**

**2 = Unlikely**

**1 = Very unlikely**